



Department of Education
www.besteducation.co.za

Subject: Releasing of Educator

Dear Department of Education

Kindly receive our letter releasing _____

who is currently teaching _____ at

_____.

She/He requester to relocate to _____.

The proposed date for assuming duty is _____.

As the school, we would release the educator from he/he duties.

Your in education

Principal

SGB Chairperson

School Stamp